



Bethel African Methodist Episcopal Church

Rev. Patrick D. Clayborn, Ph.D.
Senior Pastor

June 1, 2023

FUNERAL & HOMEGOING PREPARATION PROCESS

Bethel AME Church is here to help you during this very difficult time. Please READ THROUGH our current process for scheduling a Funeral at Bethel AMEC- Baltimore, or for involving any of the Bethel Ministerial Staff in you plans. **IT IS MOST IMPORTANT THAT YOU FIRST CONTACT THE CHURCH PRIOR TO CONTACTING THE FUNERAL HOME TO ASSURE THAT the PASTOR, MINISTERIAL STAFF AND / OR BETHEL'S SANCTUARY IS AVAILABLE for use.**

STEP ONE

Please email Pastor's Assistant (Rev. Dr. Lorraine Castain) at the following address : PastorsAssistant@Bethel1.org

Dr. Castain will notify the church and Pastor Clayborn of the passing of your Loved One, and your needs.

EVERYTHING WE NEED TO KNOW CAN BE SHARE IN THIS ONLINE FORM: [Click Here:](#)

STEP TWO

Rev. Dr. Lorraine Castain will set up a phone call / meeting with the family representative(s). PLEASE NOTE : There are no fees for Bethel Members verified in the database. Non Members may utilize Bethel's Sanctuary and Ministerial Support – the fees associated will shared during your planning meeting with the Pastor's Office.

STEP THREE

HERE IS A FUNERAL SERVICE CHECKLIST- to help you in the planning:

The Eulogist (Offers the 15-20 minute sermon)

The Officiant (An ordained Minister)

What Musician(s) are needed, are there Musical Guests ?

What Media will be shown (videos etc.) *These elements are provided by the family*

For questions & assistance contact Rev. Janette R. Smith @ janetteRsmith@Bethel1.org

Is there an Organizational Memorial Service to take place? These are accommodated during the Wake immediately before the Funeral Service (e.g. Sororities, Fraternities, Clubs and Civic Organizations)

